Ogale, Eleme,

Port Harcourt,

Rivers State, Nigeria.

Dear Hiring Manager,

APPLICATION FOR A POSITION IN ENGINEERING DEPARTMENT

Thank you for the opportunity to apply for a position in Engineering Department at your organization in Lagos State. Given the requirement and job description, I am certain that I have the necessary skill set to do the job adeptly and perform above expectation. I have attached a copy of my CV for your consideration.

I am a graduate of Mechanical Engineering, seeking an opportunity to utilize my skills and ability in your organization. I am a result oriented professional, who has been consistently praised by my colleagues and management. Over the course of my career, I have developed skill set which range from mechanical and electrical skills, excellent communication and interpersonal skills to my proficiency in Microsoft office tools. I am a very good team player but can perfectly work well as an individual with little or no supervision. Overall, I have consistently demonstrated multitasking, planning and organizational abilities in every aspect of the roles assigned to me by my previous employers.

I am confident that I will make a good employee if chosen to contribute positively to the realization of the organizations goals and objectives.

Thank you for your consideration. I look forward to hearing from you soon. I can be reached at any time via my cell phone 08167886579 or via email: [Victorkelvin678@gmail.com](mailto:Victorkelvin678@gmail.com)

Yours sincerely,

Victor Kelvin